



# CTAC Art Gallery Exhibit

## Artist Contract & Itemized List

NAME: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, ZIP: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

DEADLINE DELIVER ART TO CTAC: \_\_\_\_\_  
 DATES OF EXHIBIT: \_\_\_\_\_  
 PICK UP DATE: \_\_\_\_\_  
 CONSIGNMENT FEE: \_\_\_\_\_

Camera  
Image #

Item #	Image # (office)	Name of Piece	Medium	Size	Price	Sold Y/N	Drop Off	Pick Up
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

- \*All entries will be preapproved; majority of artwork on display should be for sale.
- \*On Loan or NFS items will be limited by the discretion of CTAC Art Gallery.
- \*Artwork will be on display and intact for the dates indicated by CTAC.
- \*All artwork to be picked up after the end of the exhibit by given deadline.
- \*CTAC does not insure artwork. It is up to artist to insure any artwork that is on exhibit.
- \*CTAC is not responsible for damages, but will act with due diligence in handling artwork and to maintain a professional exhibit.
- \*CTAC will charge a 20% commission (30% Holiday Art Show & Sale) for all artwork sold during the exhibit**
- \*No commission for consignment rent space.**
- \*CTAC appreciates any artwork donations (for raffle) to help cover maintenance fees of gallery.
- \*CTAC will pay artists for any art sold at the end of the exhibit, minus any commissions, etc.
- \*It is the responsibility of the artists to pay sales tax on all items sold through the gallery.
- \*Payment plan - Offered to customers, a 50% nonrefundable deposit, paid off within exhibit dates.  
 Deposit will be considered a donation if artwork is not paid for - 25% of deposit goes to CTAC, remaining deposit to artist.



Chisholm Trail Arts Council  
 810 W Walnut  
 Duncan, OK 73533  
 580.252.4160  
 director@chisholmtrailarts.com

By signing below, artist agrees to all terms set forth by CTAC Art Gallery.

X  
 ARTIST \_\_\_\_\_ Date

X  
 CTAC REPRESENTATIVE \_\_\_\_\_ Date